

SJMW/ks

11 January 2021

TO ALL PARENT/CARERS

Dear Parent/Carer

This letter is in order you have a clear record of your request for a leave of absence at this time and that we will keep this under review and continue to work with you.

As we know, we all want schools to remain open ideally with all vulnerable attending. We understand currently that you do not feel it is safe for your child to attend. This may be due to one or both of the following reasons:

- You as a carer/parent perceive that the risk of contracting COVID-19 outweighs any concern of them not physically attending school at this time
- You feel that your child, who has an EHCP for social and emotional needs is themselves currently too anxious to attend school due to the risk of contracting COVID-19 and although you are working with us to develop their resilience they currently are only able to access education in their own home

If you wish to talk to staff again about the reasons you have requested this leave of absence please alert form staff using DOJO and they will as ever get the correct person to contact you.

What currently has been arranged with your individual co-operation?

- We have already been in touch with you to explain we are here for you and school is open
- You have requested leave of absence for your child
- You have indicated to us your preference for online learning or a blended offer (with additional resources being dropped off to you at home)
- All pupils have access to 25 hours of online learning*
- You have indicated to us how you would like staff to contact you and are aware of your individual arrangements for staff making contact with you.

*we have responded to your individual child's needs in response to your concerns that some pupils may not always be able to access the allocated learning in a linear fashion or not always cope with full days across the week. To support you we have

Archers Brook

Chester Road, Great Sutton, Cheshire, CH66 2NA

Tel: 0151 338 2141 Fax: 0151 338 2161

Web: www.archersbrook.cheshire.sch.uk

Email: admin@archersbrook.cheshire.sch.uk





created an individual timetable for each child (sent via DOJO but paper copies are also on the way) to ensure you feel that your child can maintain a good level of learning at all times.

Please note that staff will also have made separate arrangements with you to check on your welfare during this time. Your child's physical and mental health and that of their wider family is very important to us as you know.

What will happen next?

- You will have been contacted by school staff this week if you have requested additional resources and weekly drop times will have been arranged.
- All online learning platforms that we use are all available and your child/yourself has had all passwords. Please contact your Form Staff via DOJO if you are unsure of the passwords or have any other technical issue.
- Care Staff, the Family Support or the Mental Health Team will get in touch this week to arrange regular welfare contacts.

If you have any questions please do not hesitate to get in touch either by telephone or Class DOJO.

Yours sincerely

S J Myers-Whittaker
Headteacher

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