

ARCHERS BROOK RESIDENTIAL SCHOOL

MINUTES OF THE TEACHING & LEARNING GOVERNORS' SUB-COMMITTEE MEETING HELD AT SCHOOL ON THURSDAY 9 FEBRUARY 2017

Present: Mrs T Birch – Chair
Mr R Crompton – Governor
Mrs S J Myers-Whittaker - Headteacher
J Hilditch – Deputy Headteacher

In Attendance: Mrs J Sedgwick - Business Manager
Mrs K Skinner - Minute Taker

The meeting opened at 3.50pm

1. APOLOGIES

Apologies for absence from Miss Kettle and Mrs Baumanis were received and accepted. SJMW reported that Mr Lang has resigned as Governor due to work commitments.

2. DECLARATION OF PECUNIARY INTERESTS

There were no declarations of pecuniary interests.

3. MINUTES OF THE LAST MEETING

The minutes of the last meeting which was held on 11 October 2016 were agreed as being a true record by governors electronically.

4. MATTERS ARISING

There were no matters arising.

5. HEADTEACHER'S REPORT

The Headteacher's report was distributed to Governors.

ASIA (Associate School Improvement Advisor) Visit

Lloyd Willday was in School on Monday. He will report formally but in verbal feedback noted all evidence seen, supported our School judgements.

Assessment and Outcomes

CASPA report to be tabled.

Mrs Diana Formby accompanied SLT in a book scrutiny. This demonstrated the School's view that marking is meaningful, feedback is incisive and pupils can use the

feedback effectively. We are at present very active in gaining pupils feedback orally; in the past they have been nervous about getting written feedback wrong. We continue to develop our outstanding practise and are in the process of developing a feedback sheet which is more 'user friendly' for the pupils.

Learning Walks and Lesson Observations have continued to demonstrate the way in which staff determine pupils will achieve well.

TSA Update

The TSA Update will be sent to all Governors.

6. SCHOOL DEVELOPMENT PLAN

To be tabled at Full Governors. The format is currently being reviewed.

7. SCHOOL SELF EVALUATION

School Self Evaluation will be reported on at Full Governors.

8. LESSON OBS

Discussed in the Headteacher' Report.

9. BOOK REVIEW

No updates.

10. CASPA

Mr Boram's report was tabled.

The report shows the predicted progress of pupils by CASPA has been met by most pupils and they are well on their way to progressing to School expectations.

11. SUBJECTS REVIEW

Numeracy and Literacy Reports were tabled.

12. ASSESSMENT AFL

Ofsted require written feedback from pupils. It is difficult for pupils to engage with this, so this is currently under review. The feedback form will be designed to encourage pupils to complete to assist them with their progress with their work in lessons. Once the new system is in place it will be included in a Policy. However it must be noted that pupils do engage with AfL and receive feedback consistently from staff in written form, but they then have a chance to discuss this with staff to promote next steps in learning.

13. ANY OTHER BUSINESS

It was agreed that the Music Policy and PSD Policy will be ratified at Full Governors.

The meeting closed at 4.10pm.

Signed by the Chair: _____

Date: _____