

## ARCHERS BROOK SEMH RESIDENTIAL SCHOOL

### MINUTES OF THE PUPIL INCLUSION/WELFARE GOVERNORS' SUB-COMMITTEE MEETING HELD AT SCHOOL ON THURSDAY 9 FEBRUARY 2017

**Present:** Mrs T Birch – Chair  
Mr R Crompton – Governor  
Mrs S J Myers-Whittaker - Headteacher  
J Hilditch - Deputy Headteacher

**In Attendance:** Mrs J Sedgwick - Business Manager  
Mrs K Skinner – Minute Taker

#### **PART I**

The meeting opened at 3.20pm

#### **9. SAFEGUARDING**

Mr Ian Dean presented at the meeting to talk about the Keeping Children Safe in Education – Part 1 Report from the Department of Education which was published in September 2016. All staff have been made aware and read this report in September 2016. All Governors need to read this document also.

Mr Dean highlighted from the report:

- the responsibility for all Staff with regards to safeguarding
- changes regarding early help and intervention from Staff
- what to do if Staff have any concerns
- Updates – what we need to be looking out for (page 10 of the report), types of abuse.

SJMW reminded the Governors that as part of the Prevent Agenda and Hate Crime work School are aware of all forms of abuse. Mr Dean is trained to support staff with these areas of concern.

This report also is reflected in the School Child Protection Policy.

The report can be found on the School Website.

#### **Overview**

Mr Dean gave an overview of the pupils in Care.

<b>September 2016</b>	1 in Child Protection	6 - Child in Need	1 – Team Around the Family
<b>October 2016</b>	2 in Child Protection	9 – Child in Need	1 – Team Around the Family
<b>January 2017</b>	1 in Child Protection	1 – Child in Need	3 – Team Around the Family

When pupils have settled the numbers drop dramatically.

Mrs Taylor, ICT Teacher, is currently working with pupils on e-safety.

There will be training at the next Parenting Support Group Meeting, Friday 3 March 2017, 10.00am for Parents on e-safety. Governors are welcome to attend.

### **1. APOLOGIES**

Apologies for absence from Miss Kettle and Mrs Baumanis were received and accepted. SJMW reported that Mr Lang has resigned as Governor due to work commitments.

### **2. DECLARATION OF PECUNIARY INTEREST**

There were no declarations of pecuniary interest made.

### **3. MINUTES FROM THE LAST MEETING**

The minutes from the last meeting held on 11 October 2016 were agreed as a true and accurate record electronically.

### **4. MATTERS ARISING**

Any matters arising will be reported in the Headteacher's Report.

### **5. HEADTEACHER'S REPORT**

SJMW tabled the Headteacher's Report.

#### Safety and Behaviour

Attendance continues to be at a good level with high level support for those pupils to do not access our on-site provision.

This week is Mental Health Awareness week, to follow on from this we have holding a Mental Keep Fit day in the next half term which will be led by our Mental Health First Aid trained practitioner, Mr McLean.

SJMW is the trained Stonewall Trainer for the School and will be carry our training for staff in the next half term.

Pupils this week participated in activities to raise the profile of e-safety week.

We have had one reported incident of racism this academic year and one incident last year. We do not tolerate any prejudice of any nature. SJMW stated that the two incidents were not related, not persistent from the same individuals or against the same individuals. The incidents have been dealt with in line with our whole school consulted response.

All staff will have completed at least Level 1 Safeguarding by the end of term including the Government document – Keeping Children Safe in Education Part 1.

Due to the School population growing considerably Mrs Formby and Mr Crompton have helped write a letter to the Local Authority highlighting concerns about keeping our pupils safe. This letter has been given to the Local Authority in draft form so a discussion can begin, once signed it will be reissued.

### Personal Development

The School Council continues to be great ambassadors for the School with support from Miss Hodgkin. They have again attended the School Champions Board and have done very well. Their next fundraising event will be Mary's School Meals. They are an asset to themselves and the School.

### SMSC/Britishness

Mrs Frost continues to coordinate staff to always have consideration for SMSC. Mrs Frost has identified an action research project on the impact of cultural education on British Values, which is being delivered by Action Transport Theatre and St Bernard's Primary School

### ASIA (Associate School Improvement Advisor) Visit

Lloyd Willday was in School on Monday. He will report formally but in verbal feedback noted all evidence seen, supported our School judgements.

## **6. SCHOOL DEVELOPMENT PLAN**

To be tabled at Full Governors. The format is currently being reviewed.

## **7. SCHOOL SELF EVALUATION**

To be tabled at Full Governors.

## **8. BEHAVIOUR/RESTRAINTS**

TBi presented the MAPA Report.

The number of physical interventions has, again, decreased by 75% since 2013/14. Staff use the de-escalation skills very well which has helped to reduce this number. Well done to Staff.

Management or Actual and Potential Aggression training is fully implemented in school with most Staff trained. New staff will be completing the two day training course during the Spring Term.

Greenbanks School is having asked for refresher training.

## **10. ATTENDANCE/EXCLUSION**

JHi presented the Attendance Report.

It is disappointing the attendance has reduced slightly, from 89.1% to 87.6%. This is due to two Year 10 pupils who have been persistent non-attenders throughout the academic year. After much work one pupil has reengaged and with the other receiving help from school agencies.

Year 11 continue to have the lowest attendance due to the complexity of pupils within the year and the packages they can engage in.

## **11. CLA (CHILD LOOKED AFTER)**

Mr Westwater's Report was tabled.

## **12. SENCO REPORT**

The SENCO Report was tabled.

The level of progress is expected especially with CLA pupils. Mr Westwater is currently auditing the reading SAS across the School with a view of improving it.

Contact has been made with the National Autistic Society about the Autism Accreditation Award.

## **13. ANY OTHER BUSINESS**

The School Council minutes were presented. TBi commented that it was clear in the Headteacher's Report that the School Council are doing very well. Feedback from the School Champions about the School Council is very good.

An outside classroom for Horticulture is planned to be built in half term, weather permitting.

**Part I of the meeting ended at 3.45pm**

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_