

PREMISES AND FINANCE SUB COMMITTEE

Autumn 2016

Headteachers Report

Part One

Delivered on behalf of the Headteacher by the Business Manager

(This report will form part of the Headteacher's report)

Welcome to the Autumn Term 2016 Premises and Finance Sub Committee Meeting.

Premises

The Maintenance team worked hard during the summer break. ICT looks really good after being painted and a new floor. The corridor by the Link looks much brighter now the brown stained wood has been painted. The higher fencing surrounding the playground was fitted which gives additional security to the playground area. New desks for the ICT will be looked at to finish the room.

The contractors did a really good job in the Sports Hall and the Business Manager would hire them again for other decorating work.

Derek (MO) is continuing with the painting of residential areas. Mrs Crompton has completed the Care Inspection which has positive comments, report is available if Governors wish to read it. Another inspection is being completed this term.

The 3 Ctouch Laser Air boards for ICT, BTEC and Key Stage 2 were finally fitted and are working really well.

Mrs Taylor and the Business Manager held a VLE (website) Staff Meeting where staff updated their subject pages, the work still continues but we are getting there. As requested, last term it would be good if the Governors had any articles/reports about their visits etc for the Governor area, they could easier be posted and it would look positive, if Ofsted viewed page. This site can be accessed by putting into the search engine Archers Brook and it should be the first item. Governor's reports are available on the site along with Policies.

The SBM is working on 5/10 year visions which the school have in relation to works/ modernisation of the grounds and property, this will be presented either Spring or Summer term.

Quotes are being obtained for the renewal of kitchen equipment the ovens and fans for the canteen. These will be presented at the Spring Term Governors, if the school have the funding and Governors agree then the works would be scheduled for the Summer holidays.

Quotes have been sort for replacement windows in Ash (residential) and the Canteen. The Maintenance Officer is concerned in regards to the windows in the Canteen not being safe as they are 'plate' glass. The quote for all the

windows in the Canteen and Ash is £6795. It is from a company who we have used before reliable, good quality and value for money. But as good practice we are obtaining 3 quotes in total.

The SBM has met with the Chairman regarding the heating system as the residential had to be closed due to all three boilers breaking down. SBM has received the contact person's name at the LA and the Chairman is preparing a letter to put a case forward as to why the school should be priority and on the programme for new boilers next year.

The SBM is waiting for CWAC representative to visit site about the trees which are growing through the roof and pushing the walls of the stables. If the 'wind' has blown any of the trees then that part of the damage would be covered by insurance. If not, quotes will be obtained and discussed with the Governors to find a way forward. Legal and CWAC, a good few years ago were obtaining a report on the damage at that time and whose responsibility it was, the school never received the report and the SBM is now trying to find out what happened, what was done, if anything.

The school is hiring the premises ie the Sports Hall, 3 nights a week to footballers and line dancers this raises some income.

Finance

The Chairman of Finance and SBM met to discuss the budget review for Autumn term. The carry forward at the present time is approximately £80,000 some of this will be used for new flooring in two areas which is the Withdrawal and Careers rooms. Mrs Frost, Maths doesn't want the flooring changed in her room but it will have to be done at some point. As mentioned in the Premises some of the carry forward may have to be used for the stables if deemed unsafe.

The school presently has 73 pupils, the LA have been informed there are only spaces in Year 7. In year adjustments are not included in the carry forward. Just as a reminder to Governors the school is only funded for 65 places, hopefully if CWAC wish us to continue with the additional pupils they will look at the funding strategy for 2017/18. If all these additional pupils, are at Special Schools, it must mean there are less in the mainstream, so surely the funding should be moved.

The SBM has prepared a summary report of the budget for each Governor.

The Three Year Plan will be updated for Autumn term.

Alternative provision is costly at the moment as we have 4 pupils educated off site. As discussed, previously 2 of the pupils should have remained in mainstream education and packages put in place by the high schools. We are now having to fund, for an on-line package and a supply teacher for 2 pupils which are extremely expensive, also time spent by staff facilitating this.

Another pupil who has been discussed previously, is still accessing a course in the building trade and is doing really well, it is hopeful that he will access it an additional day from the New Year, the school pay for the Teaching Assistant.

The 4th pupil has now commenced a College course in Cookery, the school

have paid for his equipment and his college lunches up to the value £2.30 (same as at school) as he is on free school meals on our FSM list also his college fees. Schools no longer receive the separate funding for FSM as it is all absorbed within the budget. The SBM and I need Governors to be made aware of this expenditure.

The updated Prospectus is on hold until the Teaching School Alliance is up and running and decide whether to have a section in each of the individual Schools Prospectus or a totally separate one for the Alliance or both.

The SBM has purchased two ipads for the Link Provision, it is hoped, in time that more will be purchased for use in various areas, laptops have also been purchased as some of the school laptops are getting old now and classes are bigger.

3 laptops for Residential were purchased for homework club.

SBM is waiting for information from Mr Rivett to bid for money from the County Councillors for a new piece of machinery for the Woodwork room, which will enable the pupils to make more items and improve their skills.

The Parents with Mrs Bool are arranging a Christmas Fair which will be held on 12 November 2016. Stalls are £10. Everybody is welcome. Money raised to go to the Charity

CWAC Auditors came into the school, we received a 3 out of 4. The Auditor did send an email and explaining how positive this was a 4 is so rare. Governors are welcome to see the report.

School Fund has now been audited. The Auditor, we have employed is employed by a few schools, he has asked for various things to be done/put in place. The SBM has spoken to colleagues, she will be speaking to the Auditors as she thinks, he is treating the school fund as a Charity account and it isn't.

Charity has a balance of £24796.25, at the end of August 2016, some of this money is to be transferred for the Playground Equipment which was installed during the summer.

The SBM applied for funding towards breakfast club from Kellogg's, her application has been shortlisted and is with an independent adjudicator. If we win then 5 pupils and 3 staff are invited to a ceremony in London with visit to House of Parliament and the House of Commons.

If Governors agree and the budget remains as it is, can the Finance Committee authorise the purchase and fitting of the windows for the Canteen and Ash at the total cost of £6775 ,if it is the Best Value for money quote.

Teachers Pay Policy has been updated with new pay rates, could Governors approve it and it can be ratified at full Governors.