

*Headteacher report to Pupil Welfare Sub committee Autumn 2016
This will form part of the full Headteachers report to Full Governors.*

Ref. NMS standards;

The head needs to compile a report which includes a review of the operation and resourcing of the school welfare provision for boarding pupils in relation to its' statement of purpose, its staffing policy and the placement plans for individuals.

Please see below report written in tandem with Social care and all representative SEN schools.

S Myers-Whittaker has sought feedback from Louise Hill to whom she submitted the report on behalf of the representative Heads. Louise has told S Myers-Whittaker this report was useful and she will feedback to her this week.

**MINUTES OF MEETING HELD ON FRIDAY 23 SEPTEMBER 2016 AT
HEBDEN GREEN SCHOOL**

Present: Mike McCann - Headteacher Greenbank School
Alison Ashley - Headteacher Hebden Green School
Michelle Parkes - Assistant Headteacher Hebden Green School
Jude McGuinness - Headteacher Deebank School
Samantha Myers-Whittaker – Headteacher, Archers Brook School

Apologies: Jane Hughes –Headteacher, Dorin Park
Liam Dowling – Headteacher, Hinderton School
Lucy Lee – Headteacher, Rosebank School.

The above also contributed their views via email, all of which were represented at the meeting on 23/9/16.

Louise Hill stipulated that she intended to also consult Adrian Larkin at Cloughwood. This document will be shared with Adrian by those present at the meeting 23 September 2016.

The meeting was called to discuss in further detail equitable access to SEMH School's extended day and residential provision as well as provision for community use against need (holiday clubs) and social care commissioning of residential settings for respite.

This Report attempts to clearly and with actions illustrate how the various areas of discussion have been developed.

Overnight stays at SEND School with residence:

Although the Headteachers have a shared understanding of the implications for C&YP who are not on our roll potentially staying, there has arisen from other arenas some uncertainty surrounding this understanding of a schools' registration, in Ofsted terms, changing if a pupil not on roll were to stay residentially.

Action:

- we request that Louise Hill Seek absolute clarity from the Social Care regional Inspector for the NW region, Graham Robinson (Graham.Robinson@ofsted.gov.uk) then feedback to Headteachers.

If as we suspect a school registration is impacted upon if a child not on roll were to stay residentially, therefore changing a school registration to that of registered care home, the Headteacher's from SEND school with residence that were present do not feel overnight stays for pupils on our roll is an avenue open to exploration.

If the designation is not altered by a pupil not on roll having an overnight stay then we foresee, in order to correctly plan, safeguard and monitor, an agreed criteria would have to be implemented to establish any residential stay; at the same time establishing why a C or YP would have presenting needs that indicated a residential stay at an SEN school with residential provision and the peer group on roll would be more suitable than any other form of intervention (such as a social care 'respite' setting, an out of school hours intervention such as Catch 22, Extended Day Provision at a SEND school or simply a Youth club).

The same, agreed, criteria for any pupil not on the roll of a SEND provision with residence would be implemented for access to Extended Day Provision

Extended Day Provision

Extended Day Provision at a SEND school with residential provision is different to that of an 'after school club' or 'wrap around pre/after school care' offer, the latter two can be established by any school who discovers through consultation within their community that there is a need and who then procure funding for this either through grant funding and/or charging those with C&YP who wish to access this offer. Often this is to ensure care is provided for youngsters who have working parents or another 'straight forward' child care issue.

Extended Day Provision offers a bespoke and enhanced opportunity for C&YP to extend their development emotionally, socially and with regard of any care plan in place as indicated most usually through EHCP, statement or social care/health care intervention or a combination.

Action:

- For access to both Residential Stays (if school registration is not impacted upon and altered to that of registered care home) and for Extended Day Provision, the three Headteachers present 23/9/16 suggest the attached criteria is used to apply for any residence or extended day.
- Any application would be considered by a panel that may consist of at least 2 of the 4 Headteacher's with Residence at their schools and an external colleague from either SEN team or Social care for Q&A/transparency.

- Should an application be deemed successful it is suggested individual school criteria against individual SEND school offer are used to refine and tailor a package of support.

Social Care Commissioned Use of School Residential Provision

Use of direct payments and/or commissioning of a school site registered as a school with residential provision for C&YP and their families to access the residential facilities for residential respite provision at weekend and/or holiday periods has been discussed in previous forums.

The three Headteachers present at the meeting on 23 September 2016 do not feel it is reasonable and practical to further such an offer due to the implications it would have regards gatekeeping of the functionality of our sites should there be damage and due to any related litigation or otherwise that may stem from accident, injury or death of C, YP and their families or accident, injury or death of staff contracted to work with those persons at that time.

Action:

- The disused (often referred to 'moth-balled') provision sited at Hebden Green is taken over by social care as a respite provision via a service level agreement or suitable contract. This would immediately provide a CWAC central solution to the apparent demand for social care commissioned places for respite.

Holiday Clubs/Afterschool Clubs

This was debated at both 15 September 2016 and 23 September 2016 meeting, having also been discussed in previous meetings with social care colleagues.

Externally funded afterschool clubs were not discussed.

The view remains that of the schools who have actively participated in these deliberations two schools (who also happen to have residential provision) are happy with immediate effect to plan with social care colleagues for commissioned use of their sites outside of school use for holiday clubs. Other settings feel that their sites are not suited presently to different needs of different groups of pupils (for example security of boundaries differs at the school sites, there are considerations of other users in the holidays, there may be access issues etc.).

All SEND schools are aware however that there are either confirmed or have potential staff in their employ who are trained SEN staff who are willing to be contracted by a provider to plan and offer a holiday club. Previously social care colleagues and community leaders have intimated that not only sourcing suitable sites but also trained staff can be an issue

Action:

- With his overview Sam Murtagh shares the likely demand for commissioning holiday clubs on school sites for SEND pupils and other pupils in the community and target cliental with the schools to inform planning.
- Within this Autumn term a date is set for Sam Murtagh to meet with the Headteachers of Greenbank School and Archers Brook School to discuss next steps for commissioning use of school sites for holiday clubs/staff contracts.
- Sam and Louise can instruct Headteachers regards any communication needed around after school clubs funded externally.

Further Consideration

Funding has not been detailed in this document, other than the understanding that Holiday clubs and after school clubs will not be funded by schools and that due to the implications Schools with residential provision do not have an appetite for having their sites commissioned for use by social care for pupils not on their roll but have suggested what they see as a valid alternative that could not only provide for pupils not on roll but also be impactful for C&YP on roll but in need of targeted service at the weekend or in the holidays.

However, it is understood that should an application to residential stay or extended day provision be successful the expectation from school's forum is that no cost be incurred to the applying school. To honour this and ensure that continued offer of High Quality at the School's with residential provision there will likely be an impact on the offer to pupils already on roll in our settings; such as consideration to staffing ratio.

Pupils with medical needs are presently prevented through their Nursing arrangements from accessing overnight or extended day anywhere other than their registered school setting. We are not aware that this arrangement would alter.

On the next page is the referral form: